MINUTES VILLAGE OF ARKPORT REGULAR BOARD MEETING

***** April 12, 2016 *****
6 Park Ave., Arkport, NY

Call to order: 7:00pm Pledge to the Flag:

Roll Call: Mayor Charles Flanders Trustee Patty Amidon Trustee Mike Brewer

Trustee Ezra Geist Trustee Jon Hedges

Absent Call: None

Others Present: Jennifer Bush, Clerk; Patty Lupo, Treasurer; Cathy Smith, Book Center; Jack Beers, Empire Access: Trisha Yanni, Empire Access; Nicholas Oyer; Lisa Oyer.

<u>Mayor Waived Agenda</u>- Jack Beers from Empire Access explained to the Board what they would like to do to install service for people on North Ridge Drive and Clover Terrace. He distributed a map of their plan to lay underground cable on Northridge Drive, starting at Holly Court, and continuing on Clover Terrace. Trisha Yanni also explained some of the process they will be going through to provide service for Northridge Drive and Clover Terrace residents.

M88 Motion made by Mayor Flanders, seconded by Trustee Geist, to allow Empire Access to install underground cable. They must get with DPW Supervisor Bob Mauro to have him approve their plan. Roll call. All ayes. Motion carried.

Welcome to new trustee Patty Amidon

Thank you to Susie Thompson for her years of service to the Village.

<u>Approval of Minutes</u>- Any corrections or additions to the March 8th budget workshop meeting, the March 8th regular board meeting minutes, the April 6th budget public hearing and the April 6th organizational meeting, as written?

M89 Motion made by Trustee Brewer, seconded by Trustee Geist, to approve the minutes of the March 8th budget workshop meeting, the March 8th regular board meeting, the April 6th budget public hearing and the April 6th organizational meeting, as written. Roll call. All ayes. Motion carried.

REPORTS:

<u>Cemetery</u> – Tom Hunt – Report on file (gray) – (Absent) Trustee Brewer gave report. No lots sold for the month of March. There was one full burial and one cremation burial. The new utility shed has been completed by DPW Supervisor Bob Mauro. Looks great.

Code Enforcement Officer- Bill Rusby – Report on file (green) – (Absent) Trustee Amidon gave report. Four building permits issued for the month of March. Twenty seven Fire inspections have now been completed. Code School was in Rochester on March 14, 15, 16 and 17. New York State will adopt the 2015 code this month. The home on State Rte. 36 that is empty has been appraised by Keuka Appraisal and they recommended the house be demolished due to mold. Trustee Hedges stated there is a process to clean the house up and he would hate to see it removed from the tax rolls.

<u>DPW/Water Department</u> – Bob Mauro – Report on file (blue) – (Absent) Trustee Hedges gave report. No citizen concerns at this time. The salt box and plows will be removed this week. We are going to try to grind and paint the dump body of the F450 truck. The cemetery shed is complete, but needs some grading and top soil around the building. Have reviewed Lu Engineer's preliminary plan for the new transmission line and spring lot collectors. It appears we are still about four months away from going out to bid due to waiting for approvals from state agencies. Will be flushing fire hydrants the week of April 18th. The DPW will start the summer schedule on 4-18-16 of working four ten hour days. Brad will have Mondays off and Bob will have Fridays off. John Kuhn Plumbing and Heating has submitted a quote for installing and purchasing a new water pump at the water filtration plant and rebuilding the old one to have as a spare.

M90 Motion made by Trustee Hedges, seconded by Trustee Brewer, to approve the quote from John Kuhn Plumbing and Heating to replace one water pump and repair the old one for a back-up spare. Roll call. All ayes. Motion carried.

Trustee Hedges commented that Lu Engineers has finally started to push to get our project underway and the info. to the Department of Health to get this out to bid. We are still working on the application for an additional small grant for the water project. Christine Crafts contacted the office today to set a date to get together and look for grants for the Meadowbrook bridge project. The Board decided to have Christine look into the grants available and then bring them to the Board. It doesn't make sense for her to come down without the information as to what is available and would work for the Village. When she has the info. together, maybe she could come down on a Wednesday morning at 10:00am and meet with the Mayor and Trustee Hedges.

Book Center – Cathy Smith – Report on file (pink) – There were a total of One hundred sixty-seven books checked out for the month of March. This included eighty two Arkport owned books, sixty-three books from STLS and twenty-two interlibrary loan books were ordered. Fifty-seven people visited the Book Center. Four volunteers helped out for March and four and a half hours of computer time. A very big "Thank You" to Joanne Bisson for her loyalty and time helping out at the Book Center while Cathy was recovering at home.

<u>Treasurer</u> – Patricia Lupo – Profit and loss reports for the March 2016 General Fund and Water Fund. General Fund total income was \$6,963.36 and total expenses were \$39,512.17. Water Fund income was \$9,464.95 and expenses were \$12,340.68.

Resolution#15-24 – Supplemental Appropriation

Increase Garage DPW-P/R \$6,000.00, Garage DPW Supplies \$2,000.00 and Garage DPW Operation and Maint. \$2000.00 AND decrease Village Hall-P/R \$1,000.00, Streets P/R \$1,000.00, Parks/Ball fields-P/R \$1,000.00, Snow Removal-P/R \$3000.00 and Snow Removal \$4,000.00. Net change to budget is zero.

M91 Motion made by Trustee Hedges, seconded by Trustee Brewer, to approve Resolution#15-24 as read. Roll call. All ayes. Motion carried.

M92 Motion made by Trustee Amidon, seconded by Trustee Geist, to approve Treasurer's Profit and Loss Reports for March 2016 for the General Fund and the Water Fund as distributed and reviewed. Roll call. All ayes. Motion carried.

<u>Public Comment</u>: Jack Beers, Empire Access. Mayor addressed this at the start of the meeting. Nicholas Oyer was present to work on a Boy Scout merit badge.

<u>Old Business & Tabled Items:</u> Trustee Geist explained that he and the Mayor looked over the current liability and property insurance the Village has and came up with a proposal of the insurance they would like to receive bids on. The clerk will place an ad in the Evening Tribune legals requesting bids.

New Business:

Resolution #15-25 Re-levy of Water rents to Steuben County to be placed on the 2016 Village Taxes

M93 Motion made by Trustee Brewer, seconded by Trustee Hedges, to approve Resolution #15-25 as read. Roll call. All ayes. Motion carried.

Resolution#15-26 Revision of the Tentative General Fund Budget for 2016-2017

M94 Motion made by Trustee Geist, seconded by Trustee Hedges, to approve Resolution#15-26 as read. Roll call. All ayes. Motion carried.

Resolution#15-27 Revision of the Tentative Water Fund Budget for 2016-2017

M95 Motion made by Trustee Amidon, seconded by Trustee Geist, to approve Resolution#15-27 as read. Roll call. All ayes. Motion carried.

Final Budgets Adopted:

Resolution#15-28 Approval of the 2016 - 2017 General Fund and 2016-2017 Water Fund Budgets

M96 Motion made by Trustee Hedges, seconded by Trustee Geist, to approve Resolution#15-28 as provided. Roll call. All ayes. Motion carried.

Ratification of Abstract #10, Voucher #272 thru #300, in the amount of \$56,868.04.

M97 Motion made by Trustee Geist, seconded by Trustee Hedges, to approve ratification of Abstract #10 as presented and read. Roll call. All ayes. Motion carried.

The Mayor has asked for quotes from Air Vent Aluminum and Scott Lovell to replace all the doors in the Community room and the kitchen door and village office door. Trustee Hedges stated we do not have the money to change all the doors. Maybe the front office door can be replaced and the kitchen door repaired.

Next Board Meeting Date: May 17, 2016

M98 Motion made by Trustee Amidon, seconded by Trustee Geist, to adjourn the meeting at 7:36pm. Roll call. All ayes. Motion carried.

Respectfully Submitted,

Jennifer D. Bush Village Clerk