

MINUTES
VILLAGE OF ARKPORT
REGULAR BOARD MEETING
*****December 17, 2024 *****
6 Park Ave., Arkport, NY

Call to order: 7:00 pm

Pledge to the Flag:

Roll Call: Trustee Ryan Beers Trustee Mike Brewer
 Trustee Ezra Geist Trustee Patricia Amidon

Absent Call: Mayor George Prete

Others Present: Bonnie Dungan, Deputy Clerk; Patty Lupo, Treasurer; Joe Demick, DPW; Dustin Romanos, DPW; Bill Rusby, Code Officer, Brian O’Neal, WLEA, Tim Bailey

The regular monthly meeting of the Village of Arkport was called to order by Deputy Mayor Brewer in the Mayor’s absence.

Approval of Minutes: No corrections or additions made to the minutes of the November 19, 2024 Regular Board Meeting.

M38 Motion made by Trustee Geist, seconded by Trustee Beers, to approve the minutes of the November 19, 2024 Regular Board Meeting as read. Roll call. All ayes. Motion carried.

REPORTS:

Code Enforcement Officer: Bill Rusby shared with the Board that three (3) building permits had been given and eleven (11) certificates of compliance/certificate of occupancy were issues for the month of November, 2024. He indicated that he will have his end-of-the year/annual report completed by our next regular meeting.

A thank-you from the Mayor to the DPW staff Joe Demick and Dustin Romanos; Trustee Mike Brewer and assistance from former village DPW staff Bob Mauro, was read for the work done on Sunday, December 16, 2024, due to a water main break that affected several homes on West Avenue. It was also mentioned that the owner of the Arkport Shurfine, John Hedges, shared his thanks to Trustee Beers on the work of the DPW staff.

DPW/Water Department: Joe Demick, Supervisor

- Three quotes have been received for a zero turn Ferris mower; \$10,955 from Olivers, \$10,955 from Twin Pines Power in Penn Yann, and \$10,495 from JRM equipment in Fillmore for a SCAG brand mower. Joe recommends we go with a Ferris mower as it is the highest quality mower and requests we accept the bid from Olivers who we’ve dealt with before as well as they are close in proximity to the village for maintenance and repairs.

M39 Motion by Trustee Amidon, seconded by Trustee Geist to purchase from Olivers a Ferris zero-turn mower for a cost of \$10,955. Roll call. All ayes. Motion carried.

- Supervisor Demick is working on leaf box designs to figure out what will have the greatest longevity and cost effectiveness and will be getting quotes on steel framed box with wood sides. Joe will get quotes for premade steel box as that will have longevity over a wood one.

- Supervisor Demick requested and received a quote for one (1) garage door opener at the shop for \$1,100 from Lewis Doors. A previous quote was for \$1,700. Therefore, Joe recommends we purchase two (2) at the \$1,100 cost. Once purchased, would be installed within the week.

M40 Motion by Trustee Geist, seconded by Trustee Amidon to purchase two (2) garage door openers from Lewis Door at \$1,100 each. Roll call. All ayes. Motion carried.

Water: Supervisor Demick reported that 10 new meter endpoints and encoders have been ordered/received. They have begun swapping out non-read meters and will continue as needed. No notable changes at the pump house; everything is operating as it should. Annual water quality report will be compiled at the end of the month. Reported that the 4-inch main line break on West Avenue was repaired, cross section of pipe cut dead on both sides. He suggested that they have an engineer look into the possibility of putting new cross sections down West Avenue as they currently have no way to be isolated if leaking.

Treasurer: Patricia Lupo – Profit and loss reports for November 2024. General Fund income was \$1,298.95 and expenses were \$21,553.84. Water Fund income was \$43,465.54 and expenses were \$10,294.08.

M41 Motion made by Trustee Beers, seconded by Trustee Geist to approve the Treasurer’s Profit and Loss reports for November 2024 for the General Fund and Water Fund as distributed. Roll call. All ayes. Motion carried.

Abstract #6 Expenses for November 2024:

General Fund	\$21,553.84	Vouchers and PR	#88 thru 104
Water Fund	\$10,294.08	Vouchers and PR	#43 thru 51

Abstract #6 Totals \$31,847.92

M42 Motion made by Trustee Geist, seconded by Trustee Beers, to approve ratification of Abstract #6 as presented. Roll call. All ayes. Motion carried.

Public Comment: None

Old Business & Tabled Items:

Deputy Mayor Brewer called for Executive Session to discuss personnel matters.

M43 Motion made by Trustee Amidon, seconded by Trustee Geist to move to Executive Session at 7:19 pm. Roll call. All ayes. Motion carried.

M44: Motion by Trustee Amidon, seconded by Trustee Beers, to close Executive Session and move back to Regular Meeting at 8:00 pm. Roll call. All ayes. Motion carried.

New Business:

- Election for 2025: Notice of Candidates. Both Trustee Brewer and Trustee Geist are up for re-election; both have decided to run again. Voting is scheduled for March 18, 2025; caucuses will be set soon.
- Village Clerk Office Sign – Tabled until next meeting
- Blue Collar Work Wear Account has been opened for uniform, boots, ppe, etc. needs with a flat \$10 shipping fee. This is an online purchasing opportunity and account has been opened for use.

- Story-Telling Trail in the Park – Trustee Amidon shared that the Arkport Public Library was looking into the possibility of having a Story-Telling trail that would follow a path of the story throughout the park. They are just inquiring to see if it is something the board would be ok with and if so they would revisit the board with more information once gathered. All agreed; no motion needed at this time.

Committee Reports:

- Finance & Streets – Trustee Brewer – nothing new to report
- Cemetery - Trustee Geist – nothing new to report
- Park – Trustee Amidon – nothing new to report
- Water – Trustee Beers – nothing new to report

Next Board Meeting Date: January 21, 2025

M45 Motion made by Trustee Geist, seconded by Trustee Beers to adjourn, at 8:09 pm.
Roll call. All ayes. Motion carried.

Respectfully Submitted,

Bonnie Dungan
Village Deputy Clerk